

**SHELBY COUNTY BOARD OF COMMISSIONERS
AGENDA ROUTE SHEET**

Referred to Commission Committee (name) Hospitals & Health

For Commission Action on (date) March 17, 2008

RESOLUTION REQUESTING APPROVAL TO AMEND THE FY2007-2008 OPERATING BUDGET OF THE WIC IMMUNIZATIONS GRANT PROGRAM IN THE AMOUNT OF \$2,850.00 CARRIED FORWARD FROM FY2006-2007 OPERATING BUDGET, AND THIS ITEM REQUIRES THE EXPENDITURE OF FEDERAL THROUGH STATE GRANT FUNDS UNDER THE WIC IMMUNIZATIONS GRANT IN THE AMOUNT OF \$2,850.00 RESOLUTION SPONSORED BY COMMISSIONER JOYCE AVERY.

CHECK ALL THAT APPLY BELOW:

 This Action does NOT require expenditure of funds.

 X This Item requires/approves expenditure of funds as follows (complete all that apply):

County General Funds: \$: County CIP Funds: \$

State Grant Funds: \$: State Gas Tax Funds: \$

Federal Grant Funds: \$ 2,850

Other funds (Specify source and amount): \$

Other pass-thru funds (Specify source and amount): \$

Originating Department: Health Department

APPROVAL:

Dept. Head: Johnathan Russell 544-7585 \ \
(Type your name & phone #.) (Initials) (Date)

Division Director: Yvonne S. Madlock 544-7583 \ \
(Type your name & phone #.) (Initials) (Date)

CIP – A&F Director: \ \
(Type your name & phone #.) (Initials) (Date)

Finance Dept.: Michael A. Swift 545-4449 \ \
(Type your name & phone #.) (Initials) (Date)

County Attorney: Fred E. Jones, Jr. 545-4611 \ \
(Type your name & phone #.) (Initials) (Date)

CAO/Mayor: James Huntzicker 544-4514 \ \
(Type your name & phone #.) (Initials) (Date)

ITEM NO: _____

PREPARED BY: Johnathan Russell

APPROVED BY: _____

**RESOLUTION REQUESTING APPROVAL TO AMEND THE FY2007-2008
OPERATING BUDGET OF THE WIC IMMUNIZATIONS GRANT PROGRAM
IN THE AMOUNT OF \$2,850.00 CARRIED FORWARD FROM FY2006-2007
OPERATING BUDGET, AND THIS ITEM REQUIRES THE EXPENDITURE OF
FEDERAL THROUGH STATE GRANT FUNDS UNDER THE WIC
IMMUNIZATIONS GRANT IN THE AMOUNT OF \$2,850.00 RESOLUTION
SPONSORED BY COMMISSIONER JOYCE AVERY.**

WHEREAS, That Shelby County Government, on behalf of The Memphis and Shelby County Health Department (“County”) entered into a contract with the Tennessee Department of Health (“State”) in the amount of \$131,800.00 for the period January 1, 2007 – December 31, 2007 on May 25, 2007 for the provision of Women, Infant and Children (WIC) services; and

WHEREAS, That the portion of the budget for the fiscal period ending June 30, 2007 was under spent by \$2,850.00,; and

WHEREAS, That it is necessary to amend the FY2007-2008 Operating Budget for the Immunizations Grant Budget No. 337-400582 as shown on Exhibit A to carry forward unexpended funds from FY2006-2007; and

WHEREAS, That there is no cost to the County for this activity.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the FY2007-2008 Operating Budget for the Immunizations Grant Program is hereby amended and funds appropriated as per Exhibit A, which is attached hereto and incorporated herein by reference.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants in amounts to the extent of appropriations made in this resolution and to take proper credit in their accounting therefore.

A C Wharton, Jr., County Mayor

Date: _____

ATTEST:

Clerk of County Commission

ADOPTED: _____

SUMMARY SHEET

I. Description of Item

This resolution requests approval to amend the Memphis and Shelby County Health Department FY 2007-2008 Operating Budget and to carry forward and appropriate funds in the amount of \$2,850 that were unexpended from FY 2006-2007 in the WIC Immunizations Grant Program.

II. Source and Amount of Funding

- A. Tennessee Department of Health \$131,800.00
WIC Immunization Grant
Fund 337-400582
- B. There are no other costs, indirect or direct associated with this resolution.
- C. There are no additional or subsequent obligations or expenses for which Shelby County will ultimately be responsible.

III. Contract Items

- A. N/A-Budget Amendments.

IV. Additional Information Relevant to approval of this item

- A. Administration recommends approval of this Resolution.
- B. This budget revision will permit maximum utilization of grant funds.
- C. The Immunization Program delivers immunization services in compliance with the most current procedures and guidelines of the TIP, a copy of which is on file in the Department of Health and has been provided to the Grantee.
- D. Calculation for carry forward of budget:

Total Revenue (January 1, 2007 – June 30, 2007)	\$ 65,900.00
Less: Amount Expended in FY2007	\$ <u>63,050.00</u>
Amount to be carried forward to FY2008	\$ <u>2,850.00</u>